PIN Upper School Community Service Award Application Questions – for preparation purposes only, please submit via the google web form. Thank you!

BEFORE YOU BEGIN. Please be sure your submission meets all of the following requirements. Please affirm each statement below. All items must be checked for you to move forward with your application. \*

We are submitting this application before the April 4, 2021 due date Our project was completed between March 31, 2021 and March 31, 2022 We confirm our school PIN dues (\$125) have been paid for 2021-2022 school year

## PROJECT BACKGROUND

Name of Service Project \*

Person Submitting Application \*

Position at the School\* (student, school faculty/staff, PIN rep, parent/guardian, other)

Contact Email \*

School (choose from drop down menu)

Was the leadership of this project shared with another PIN member school? \* (Y/N)

If Yes, Partner School Name(s) and Share of Leadership (eg 50%)

Project Start Date \*

Project Completion Date \*

Project Partner(s):: Please list any partners (e.g. charity, organization, nursery school, etc.)

Project LEADER Name(s) \*

Project LEADER Title(s) (e.g. Student, Faculty, etc.), respectively \*

If this project was STUDENT led, list UP TO FIVE STUDENT NAMES to receive individual certificates

Project STUDENT Participants (Check all that apply) \* (grades 9-12)

How Many STUDENTS Did the Project Engage? \* (1-5, 6-10, 11-50, more than 50)

Project ADULT Participants \* (school faculty/staff, parents/guardian, none, other)

How many ADULT Participants Did the Project Engage? \* (0-5, 6-10, 11-50, more than 50)

# SERVICE DESCRIPTION, ENGAGEMENT & GOALS

Please share with us the goals you had for your service. It can be QUANTITATIVE (For example: number of cans collected or hours served) and/or QUALITATIVE (For example: acts of kindness, helping to bring joy and engage elders)

Type of Service \*

Physical Service (e.g. collecting donations, serving meals, environmental clean-up, etc.) Human Service (e.g. tutoring, mentoring, sports coaching, etc.)

Category of Service (Check all that apply) \*

Bridge Building / Relationship Building

Campaign

Response to a Crisis / Emergency Need

One-Time Event

Other

What Was Your Service Project Area of Focus? (Check all that apply) \*

Animals

Children / Families in Need

Communication Education / Literacy Environment / Conservation Food Instability Health & Wellness Social Justice The Arts (this includes, dance, music, murals, etc.) Is this a Recurring/Annual School Service Project? \* (Y/N) If Yes, How Many Years? Is This the First Time Your School Has Done This Project? \* (Y/N) What Was the Time Commitment? \* (Once, One Week, One Month, Weekly, Monthly) Where Did Your Community Service Project Take Place? \* Does This Project Continue Throughout the Year? \* (Y/N) Is This Project Part of Your School's Curriculum? \* (Y/N) Who Did You Serve? \* Number of People Served/Engaged \*

### **GRANT REQUEST**

Please note: ALL PROJECTS ARE CONSIDERED FOR SPECIAL RECOGNITION AWARDS. In addition, projects may elect to be considered for a financial grant. In order for a grant to be considered, the award is subject to the following limitations:

- Grant money MAY NOT be used to purchase items that are passed onto or directly donated to any organization, company, etc.
- Grant money MAY NOT be donated directly to any organization, charity, etc.

Were There Additional Unexpected Outcomes as a Result of This Project?

• Award money may not be used for software or social media subscriptions (e.g. zoom), app purchases, postage or transportation.

#### **GRANT ACKNOWLEDGEMENT**

• Award winners will be notified late April 2022.

Project Description (100 words or less) \*

What Were Your Project Goals? \*
Did You Meet Your Goals? \* (Y/N)

Civic Engagement / Advocacy

• Grant checks are awarded to the recognized member school, not individuals, and mailed directly to the school's CFO at the business office.

Are You Applying for a Financial Grant Award? \*

Yes (continue with questions below)

No (skip next 3 questions, advance to next page below)

Please affirm that your grant request meets ALL of the following requirements:

- Grant money will not be directly donated to an organization, institution etc., or to reimburse a monetary donation
- Grant money will not be used to purchase items that are passed on to or donated to an organization, institution, etc.
- Grant money will not be used to fund software or social media subscriptions, app purchases, postage, or transportation

Please share with us the amount you are hoping to receive (maximum award is \$500) Briefly explain how grant funds will be used.

# FEEDBACK

Is there anything else you would like to share with the committee? Do you have feedback or suggested changes to this google form?